

ST. LOUIS AIRPORT COMMISSION

Wednesday, May 6, 2009 - 2:00 P.M.

JoAnne Wayne Conference Room

Members Present: Mr. Bales, Mr. Clark, Mr. Esterline, Ms. Green, Mr. Kennedy, Mr. Lipman, Mr. McKinney, Mr. McNutt, Ms. Morrell-Charles, Mr. Nash, Ms. Osborn, Mr. Sauget, Ms. Teitelbaum and Chairman Hrabko

Members Absent: Mr. Reed, Mr. Sonderegger, One Vacancy

Airport Staff: Bradley, Bush, Kopinski, Korte, Lea, Mason, Mays, Pordos, Salarano, Slay, Snider, Spencer, Taylor, Ware, Whitfield and Zell

Legal Department: Niemann & Pandolfo

Guests: Lorenzo Boyd, Stifel, Nicolaus; Marilyn Bush, Bank of America; Kevin Cahill, Edward Jones; Ollie Dowell, Ollie Dowell & Assoc.; Tim Embree, Mayor's Office; Pepe Finn, Stern Brothers, Ivy Neyland-Pinkston, Comptroller's Office; Chuck Reitter, Unison; Jack Stelzer; Joe Vaccaro, Board of Aldermen; and Judie Wise, Bookmark-InMotion

News Media: Ken Leiser, St. Louis Post Dispatch

The Meeting was called to order at 2:06 p.m.

Chairman Hrabko welcomed the newest Airport Commissioners, Alderman Terry Kennedy, who is now the Chairman of the Transportation and Commerce Committee, and Robert Clark, appointed to the Airport Commission by St. Louis County. Jack Stelzer, appointed to the Airport Commission by Mayor Slay, but not sworn into office yet, was also recognized. John Saracino and Phyllis Young, both former Airport Commissioners, were also recognized for their contributions, but were not available to receive their plaques.

Chairman Hrabko then presented a plaque to Alderman Joe Vaccaro, thanking him for his many years of service and contributions to the Airport Commission.

1. Approval is requested for the Minutes of the Wednesday, April 1, 2009 Airport Commission Meeting.

A motion for approval was made by Ms. Osborn and seconded by Ms. Green.

There being no discussion, a vote was taken and the motion carried unanimously.

2. **ORDINANCES**

- A. Draft Ordinance ratifying and accepting FAA Grant Agreement No. 3-29-0085-115-2009 whereby FAA is obligated to reimburse the City up to \$2,016,213.00 for direct costs associated with the rehabilitation of Taxiway Sierra (Runway 6 to Taxiway D) Part A.

A motion for approval was made by Mr. Nash and seconded by Mr. Bales.

Ms. Kopinski provided the details of the Ordinance as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Ordinance would allow the Airport to accept up to 75% reimbursement funding from the FAA. The total cost of the project is \$2,688,284.00 with the Airport only being responsible for 25% of that amount. The funding source for the Airport's share will be the Passenger Facility Charges Fund.

There being no further discussion, a vote was taken and the motion carried unanimously

- B. Draft Ordinance ratifying and accepting FAA Grant Agreement No. 3-29-0085-118-2009 whereby FAA is obligated to reimburse the City up to \$6,734,144.00 for direct costs associated with the reconstruction of: i) Taxiway Victor from Taxiway Foxtrot to Runway 24 (Phase 1), and ii) the reconstruction of Taxiway Foxtrot from Taxiway Victor to Runway 6/24.

A motion for approval was made by Mr. Nash and seconded by Ms. Green.

Ms. Kopinski provided the details of the Ordinance as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Ordinance would allow the Airport to accept up to 75% reimbursement funding from the FAA. The total cost of the project is \$8,978,859.00, with the Airport only being responsible for 25% of the cost. Initially, those funds will come from the Airport Development Fund. Upon the completion of an amendment to the Airport's Passenger Facility Charge application and its approval by the FAA, the Airport Development Fund will be refunded.

There being no further discussion, a vote was taken and the motion carried unanimously

- C. Draft Ordinance accepting Other Transaction Agreement with FAA whereby the FAA provides up to \$500,000.00 for the purchase and installation of Airport Surface Detection Equipment ("ASDE"), ASDE-X monitor(s) and ASDE-X system enhancement communication equipment.

A motion for approval was made by Ms. Green and seconded by Mr. Esterline.

Ms. Kopinski provided the details of the Ordinance as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Ordinance would allow the Airport to accept funds from the FAA, not as a grant, but as an “Other Transaction Agreement”. The FAA is completely funding this project. There is no local share or matching requirement. The purpose of this Other Transaction Agreement is to install transponders in all Airport vehicles, so that the FAA’s control tower can track them while on the airfield.

Chairman Hrabko explained that the Airport will be one of the only airports in the country to have this equipment.

Commissioner Lipman entered the proceedings at this time.

Mr. McNutt inquired whether this is a pilot program, to which Mr. Korte responded that there are several other airports using the transponders in their vehicles, but it is the first time that 100% funding is available.

There being no further discussion, a vote was taken and the motion carried unanimously

- D. Draft Ordinance authorizing a Fourth Amendment to Section Six the Airfield Projects Public Works Ordinance 65162 approved February 15, 2001, as amended, providing for the deposit of eligible funds received from federal, state, or local programs into Ordinance 65162 as amended to reimburse the costs in part of the Airfield Projects or the payment of costs authorized therein.

A motion for approval was made by Mr. McNutt and seconded by Ms. Green.

Ms. Kopinski provided the details of the Ordinance as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This is a Fourth Amendment to the Airfield Projects Ordinance 65162. This Fourth Amendment authorizes the Airport to deposit eligible funds received from the FAA or other federal, state, or local programs into this Ordinance to reimburse the costs for projects covered by this Ordinance. This language would normally be included in a public works ordinance but was not in this particular case, so this Fourth Amendment will rectify that situation.

There being no further discussion, a vote was taken and the motion carried unanimously.

3. **OPERATIONS/MAINTENANCE**

- A. Approval and award of a Service Agreement to Professional Business Providers, Incorporated to provide Airport Mechanical Services for the Airport. The Agreement will commence July 1, 2009 and will end June 30, 2012. The total Not-To-Exceed Contract Amount is \$3,750,000.00.

A motion for approval was made by Mr. Nash and seconded by Ms. Green.

Mr. Slay provided the details of the Mechanical Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Agreement covers the baggage carousels and loading bridges owned by the Airport.

Ms. Osborn inquired how long this company has had the contract for this work, whether they were performing well and if they would be able to maintain the newly installed luggage carousels.

Mr. Slay responded that this will be Professional Business Providers' second three-year term for the maintenance of the carousels and loading bridges. They have been doing a good job for the Airport. A number of the Airport's tenants also use them. The new luggage carousels will be under warranty for one year and Professional Business Providers is skilled at handling this type of equipment and work.

There being no further discussion, a vote was taken and the motion carried unanimously.

- B. Approval of the First Amendment to the Service Agreement for Elevator, Escalator, & Power Walk Services with Midwest Elevator Company, Incorporated. The Agreement commenced July 1, 2008 and still ends on June 30, 2011. The total Not-To-Exceed Contract Amount remains unchanged at \$3,375,000.00. This First Amendment revises the Scope of Work and the Rates and Charges shown in Appendix C of the Agreement.

A motion for approval was made by Mr. Lipman and seconded by Mr. Sauget.

Mr. Slay provided the details of the First Amendment as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

Recently, two new elevators were added in the East Terminal and six escalators were removed in the parking garage. Due to a reduction in the price charged per unit and the reduction in units, the Airport will potentially save \$93,000.00.

Ms. Osborn inquired about problems with the escalators and whether this company will be able to provide adequate service to the escalators.

Mr. Slay explained that the escalators were previously maintained by another contractor and that the ones in the garage had deteriorated to a point that they had to be removed and redone. Midwest Elevator Company is doing a good job for the Airport.

Mr. Lipman asked about the time frame for finishing the elevators in the East Terminal. Mr. Mays responded they should be completed in August 2009.

Mr. McNutt inquired whether there were plans to replace all the escalators. Mr. Slay responded that a review of all escalators is being performed to determine which ones are in the greatest need of replacement.

There being no further discussion, a vote was taken and the motion carried unanimously.

- C. Award and Approval of a Service Agreement to Service Master Original Maintenance Services, Incorporated to provide Carpet Cleaning Services for the Airport. The Agreement will commence on June 26, 2009 and will end June 25, 2012. The total Not-To-Exceed Contract Amount is \$1,300,000.00.

A motion for approval was made by Mr. Esterline and seconded by Ms. Osborn.

Mr. Slay provided the details of the Service Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Service Agreement covers the cleaning of carpets on the concourses. Even though there is a larger amount of carpet covered under this contract due to the consolidation of airlines, the bid of Service Master Original Maintenance Services is approximately the same as it was last time we bid this out.

There being no further discussion, a vote was taken and the motion carried unanimously.

4. **MARKETING & BUSINESS DEVELOPMENT**

- A. Approval of the Reimbursement Agreement between The City of St. Louis and Economic Council of St. Louis County to provide for the reimbursement by the City to the Economic Council of St. Louis County in an amount not to exceed Eighty-Seven Thousand Five Hundred Dollars (\$87,500) for costs incurred by the Economic Council of St. Louis County accumulating data, studies and information for use on the development of China air service at Lambert Airport.

A motion for approval was made by Mr. McNutt and seconded by Ms. Osborn.

Chairman Hrabko provided the details of the Reimbursement Agreement as set out in the Executive Summary included with the agenda items and recommended approval of the motion.

This Agreement is between the City and the Economic Council of St. Louis County (SLCEC). This Reimbursement Agreement allows the City to reimburse SLCEC, in an amount not-to-

exceed \$87,500.00, for certain consulting costs incurred by SLCEC for a study and related services performed by its consultant relating to the development of China air service at the Airport. The Airport will receive a 90% reimbursement of the amount paid to SLCEC through an Air Service Development Grant between the City and the Missouri Highways and Transportation Commission (MoDOT). These costs have been preapproved by MoDOT.

Mr. Lipman questioned whether the \$87,500 was being paid to SLCEC through City funds or an Airport account and if MoDOT reimbursed 90% of that amount, who was responsible for the other 10%. Chairman Hrabko explained that the reimbursement amount of up to \$87,500 to be paid to SLCEC will be paid from the Airport Development Fund and that the Airport will be reimbursed 90% by MoDOT. The Airport would be responsible for the remaining 10% because it directly relates to Airport air service development.

Mr. McNutt asked whether the report was already completed and Mr. Nash asked when results are expected to be seen from this study.

Chairman Hrabko responded that the report was completed prior to the last visit to China by the China Hub Commission. He further explained that this is only one step in the efforts of the China Hub Commission, of which the Airport is a member. The Airport will apply for grants to reimburse it for any costs directly associated with air service development.

Ms. Osborn explained that St. Louis County is managing the money and the disbursement of funds for the China Hub Commission.

Chairman Hrabko explained that there may be other similar expenditures during this process where the Airport will contract directly with the consultant.

There being no further discussion, a vote was taken. The motion carried. Ms. Osborn abstained.

7. **OTHER BUSINESS**

- A. Memo listing Airport General Services Contracts under \$10,000.00 (no vote or action required).

Chairman Hrabko explained that this is a report provided periodically to the Commission for its information.

- B. Presentation of the Outstanding Supervisor of the Quarter and Outstanding Employee of the Quarter.

Chairman Hrabko introduced the Outstanding Supervisor of the Quarter, Linda Whitfield, Housekeeping Supervisor II, who has worked for the City for 14 years, along with Fred Pordos, Housekeeping Manager.

Mr. Slay presented a plaque to Ms. Whitfield for her leadership and dedication to her job and the Airport.

Chairman Hrabko then introduced the Outstanding Employee of the Quarter, Rodney Bush, Inventory Control Technician, who has worked for the City for 30 years, along with Roger Snider, Purchasing Manager.

Ms. Kopinski presented a plaque to Mr. Bush for his acceptance of the responsibility for cataloguing and packing 350+ surplus airplane parts, for which bids were accepted. The Airport received bids on the parts totaling over \$14,000.00.

Chairman Hrabko commended the Airport staff on the assistance given to the movie crew during the filming of "Up In The Air". Chairman Hrabko then advised that the director of the movie commented that he was very impressed by the Airport's staff and facilities.

Mr. McNutt complimented the Airport Housekeeping staff on the cleanliness of the Airport's restrooms.

8. **NEXT MEETING**

Wednesday, June 3, 2009 at 2:00 p.m.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 2:40 p.m.